

Batam, January 5th, 2021Nomor : 006/SKL/BTP/I/2021
Subject : Statement Letter for OJT

To
Human Resources Manager
DoubleTree by Hilton Jakarta – Diponegoro
Jl. Pegangsaan Timur No. 17, Cikini – Menteng
Jakarta Pusat - Indonesia

Dear Manager,

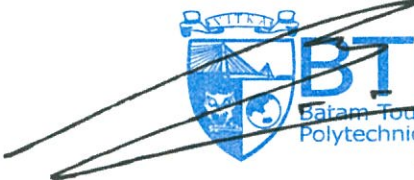
On behalf of this letter, we are delighted to inform you our students' list who are going to join internship program on at your hotel. The students names is below

NO	NAMA	DEPARTMENT
1	Aldy Wira Anugrah	Housekeeping
2	Indri Gusriyalni	Housekeeping
3	Lea Levy Leany Sembiring	Housekeeping
4	Nabilah Dwi Maudy	Housekeeping
5	Sri Wulan Sari	Open Kitchen
6	Bernika Syahriani	Banquet Kitchen
7	Salsabila Ista	Pastry Kitchen

These students have finished all administration and academics matters in campus and permitted to join the internship program at your hotel. This 6 months internship program is mandatory for our students to take in order to complete their study program in campus. We hope that our students may contribute their skills and knowledge and gain experiences during training.

We feel so honoured to have this partnership in training and look forward for developing our future collaboration.

Best Regards,

**BTP**
Batam Tourism
Polytechnic

M. Nur A Nasution., S.Sos., M.Pd., CHA
Director of Batam Tourism Polytechnic